

MINUTES OF THE EXECUTIVE BOARD MEETING
NORTHEAST KANSAS LIBRARY SYSTEM
LAWRENCE, KS
February 18, 2010

The regular monthly meeting of the Northeast Kansas Library System was held in the Auditorium of Lawrence Public Library in Lawrence, KS on February 18, 2010. President Ken Woods called the meeting to order at 10:00 a.m.

The President called for additions or deletions to the agenda. Mr. Minges added the Deferred Compensation Resolution after item b), and as the last item of business, a discussion of LibLime/Koha

MOTION: Marilyn Daniels moved the addition of the two new items to the agenda. Leslee Bowers seconded and the MOTION WAS APPROVED UNANIMOUSLY.

MOTION: M. E. Grosdidier moved that the consent agenda be accepted as presented. This includes the January 21, 2010 Executive Board meeting minutes, the January 2010 financial reports, and the February 2010 warrants in the amount of \$88,505.63. Wade Edwards seconded and the MOTION WAS APPROVED UNANIMOUSLY.

Jim Minges presented his Director's report and discussed three items:

- 1) NEKLS has signed contracts with Sunflower for broadband and telephone service. Both services will be installed and operational in June. The Kanguard service through KanREN will be discontinued on June 1, 2010 and the new Kanguard service utilizing OpenDNS will begin.
- 2) Lansing Public Library governance will be discussed by Jim Minges, Ken Woods, librarian Kim Turner and the mayor of Lansing at a meeting on February 18th. Mr. Minges will report back of the Executive Board of the results of this meeting.
- 3) Mr. Minges reviewed the use of a leased collection for the NExpress shared catalog.

The other monthly reports were accepted as printed.

The first item of business was a review of the Strategic Plan for 2010-11. Mr. Minges opened the discussion with a review of the value statements, their purpose and their placement in the strategic plan. Then Mr. Minges reviewed each goal and the supporting activities.

MOTION: Marilyn Daniels moved the 2010-11 Strategic Plan be adopted with the following changes from the draft copy.

- 1) A summary of the values will be listed at the end of the Strategic Plan. The detailed Values Statement will be moved to a separate document.
- 2) On Goal 1, an unneeded bullet point was deleted.
- 3) On Goal 4, the wording was changed as follows: Empower libraries to adopt *and maintain* new and existing technologies.

- 4) Reorder the activities under Goal 5 moving training for libraries and trustee on local advocacy from the second bullet item to the first.

Kelley Weber seconded and the MOTION WAS APPROVED UNANIMOUSLY.

2010-2011 Courier fee and subsidy schedule was the second item on the agenda. Mr. Minges presented a recommendation with the following formula:

- 3 Days/week service \$250
- 5 Days/week on the following sliding scale
 - Operating Budget greater than \$200,000 \$1,800
 - Operating Budget \$200,000 or less \$1,500 or 1% of total library budget, whichever is less

MOTION: Kim Beets moved the 2010-2011 Courier fee schedule be adopted as presented. Wade Edwards seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The third item of business was the adoption of a deferred compensation resolution for employees of the Northeast Kansas Library System.

MOTION: Wade Edwards moved the acceptance of a deferred compensation resolution as presented. Laurie Wilson seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The GAAP waiver resolution for 2010 was the fourth item of business.

MOTION: M.E. Grosdidier moved the 2010 GAAP Waiver resolution as presented. Barbara Blachly seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The fifth item of business was a discussion of the Executive Board committee work planning for 2010. After discussion, the Board consensus was that the Budget, Policy, and Nominating Committees will meet at 9:00 a.m. on Thursday, March 18, 2010 and that the Executive Board meeting will begin at 10:30 a.m. on March 18, 2010.

The Continuing Education Grant program was the sixth item of business. Mr. Minges explained that the 2010 budget for this program was \$12,000 and that the items covered included non-NEKLS sponsored events, tuition in MLS classes and workshops. The Board consensus was that this program of grants should be assessed as part of the Continuing Education evaluation process, and any changes should be recommended at the completion of that evaluation.

A 15 minute break was taken from 11:00 a.m. to 11:15 a.m.

Mr. Minges reviewed the statute that covered approval of the System budget. Currently, only one System has a system-wide meeting to approve the budget in August. All

the rest have spring meetings with various provisions for budget changes as necessitated by the valuations in their covered counties. Board consensus was to leave the System budget meeting in April.

For the 2011 budget year, Mr. Minges pointed out that some non-tax funds would be going away permanently, and that amounts of others were being cut significantly. There will be no Kanguard fee income in 2011, and State Aid will be reduced. To address these changes, there will probably be no transfer to the Capital Improvement Fund. More information will be discussed in the Budget Committee meeting in March.

The final agenda item was a discussion of LibLime. Mr. Minges informed the Board that the merger between LibLime and PTFS will not be completed. NEKLS will need to choose a different company to work with in the future. Currently, there are three companies, besides LibLime that provide support for Koha – Equinox, ByWater Solutions, and PTFS. NEKLS staff will be looking at these organizations in the next few months.

MOTION: Leslee Bowers moved that the February 2010 meeting of the Northeast Kansas Library System Executive Board be adjourned. Marilyn Daniels seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The meeting was adjourned at 11:50 a.m. The next Executive Board meeting will be on March 18, 2010 at 10:30 a.m. in System office in Lawrence, Kansas, following committee meetings of the Budget, Policy and Nominating Committees at 9:00 a.m.

Emily Baker, Secretary

ATTENDANCE

Ken Woods	Franklin County	Pamela Tull	Member-At-Large
Marilyn Daniels	Gov. Appt. Rept.	Marguerite Spencer	Leavenworth County
Emily Baker	Johnson County	Arla Jones	Douglas County
Leslee Bowers	Jackson County	Raymond Riley	Jefferson County
Kimberly Beets	Wyandotte County	M.E. Grosdidier	Member-At-Large
Barbara Blachly	Shawnee County	Wade Edwards	Brown County
Kelley Weber	Member-At-Large		
		Jim Minges	NEKLS
		Laura DeBaun	NEKLS