

MINUTES OF THE EXECUTIVE BOARD MEETING
NORTHEAST KANSAS LIBRARY SYSTEM
LAWRENCE, KS
February 17, 2011

The regular monthly meeting of the Northeast Kansas Library System Executive Board was held in the System Office in Lawrence, KS. President Emily Baker called the meeting to order at 10:07 a.m.

The President called for additions or deletions to the agenda. Mr. Minges asked that item b) 2010 Annual Financial Reports be deferred until the March 2011 meeting and replaced by item b) Osawatomie Public Library governance. Also, the consent agenda needs revision to include the December 16, 2010 warrants and the January 20, 2011 warrants.

MOTION: M. E. Grosdidier moved that the consent agenda be accepted as revised. This includes the January 20, 2010 Executive Board meeting minutes, the November and December 2010 financial reports, the January 2011 financial reports, the February 2011 warrants in the amount of \$97,782.19, the January 2011 warrants in the amount of \$87,379.26, and the December 2010 warrants in the amount of \$192,816.67. Laurie Wilson seconded and the MOTION WAS APPROVED UNANIMOUSLY.

Jim Minges presented his Director's report and discussed two items:

- 1) Mr. Minges reported that the 2011 NEST has been rescheduled for October 6th and 7th. As a result, the September Board meeting will be on September 15, 2011 at the NEKLS offices in Lawrence.
- 2) The Go Live! date for the migration of the NExpress records from PTFS to ByWater will be on March 7, 2011. NEKLS has given PTFS a proposal for contract termination and are waiting for a response.

The other monthly reports were accepted as printed.

The first item of business was a discussion of the Conflict of Interest disclosure statements and the Loyalty Affirmation. Board members present signed the affirmation oath and the documents were notarized.

The Osawatomie Public Library and its governance structure was the second item on the agenda. The City of Osawatomie has a charter ordinance in place limiting the library tax funding to 3 mills. This is being supplemented with general fund dollars from the City. An employee lawsuit against the library board was settled by City payment. Currently, the library board has ceded all authority to the City Council, library employees are city employees, and the Library Board is strictly advisory. Mr. Minges met with Library Board and the City Manager and discussed the library governance structure and the NEKLS accreditation standards. Mr. Minges made it clear that the current structure was not in compliance with the NEKLS accreditation standards. After discussion, the City Manager stated that a letter would be sent regarding this situation.

Approval of the 2010 Civil Rights Certificate was the third item on the agenda.

MOTION: Roger Gormley moved that the 2011 Civil Rights Certificate be approved. Kelley Weber seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The fourth item on the agenda was a discussion of firearms prohibition at the NEKLS office. Mr. Minges provided a draft resolution to prohibit weapons at NEKLS, and provided the background information on the Kansas concealed carry law and its impact on public libraries. The City of Lawrence does have an ordinance in place that permits the prohibition of weapons in public buildings. Since this is in place, NEKLS can pass a resolution that prohibits weapons at the Northeast Kansas Library System office.

MOTION: Barbara Blachley moved that the Resolution 2011-1 expressing property policy for the Northeast Kansas Library System be approved as presented. Roger Gormley seconded and the MOTION WAS APPROVED UNANIMOUSLY.

MOTION: Leslee Bowers moved that pursuant to K.S.A. 75-4319, the Executive Board recess for executive session for the purpose of discussing real estate purchases, with attendance to include Mr. Minges and Laura DeBaun, and run from 10:48 a.m. to 11:07 a.m. Steven Gromatzky seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The Executive Board, Mr. Minges and Laura DeBaun went into executive session at 10:48 a.m. and came out of executive session at 11:07 a.m.

MOTION: Marilyn Daniels moved the Executive Board resume open session. Janet Perry seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The sixth item of business was a discussion of 2012 budget issues.. Three areas were discussed:

- 1) The Materials budget is being enhanced to allow for increased participation in all types of collection, including ebooks and audiobooks.
- 2) The System Grants program has historically had an increase every three years, with level payments for the remainder of the accreditation cycle. Starting in 2012 there will be a small increase each year of the grant.
- 3) The impact of a mortgage on the budget was also discussed.

The final agenda item was a discussion of statutes and regulations related to withdrawal from regional system taxing districts. Mr. Minges discussed that statutes require that a System approve the withdrawal of area from its tax base. He reviewed the levy rate of the System and dollars received from the taxing counties of NEKLS. The review of the current tax base and possible future impacts provides education to enable the Executive Board to certify whether withdrawal of a unit from the NEKLS tax base would do manifest harm to System services.

The meeting was adjourned at 11:45 a.m. The next Executive Board meeting will be on March 17, 2011 at 10:00 a.m. in System office in Lawrence, Kansas.

Marilyn Daniels, Secretary

ATTENDANCE

Roger Gormley	Doniphan County	Thad Hartman	Shawnee County
Laurie Wilson	Nemaha County	Janet Perry	Leavenworth County
Leslee Bowers	Jackson County	M. E. Grosdidier	At-Large Schools
Wade Edwards	Brown County	Steven Gromatzky	Atchison County
Marilyn Daniels	Governor's Appointee	Pamela Tull	At Large - Academic
Barbara Blachley	Miami County	Alice Smith	Osage County
Emily Baker	Johnson County	Jim Minges	NEKLS
Kelley Weber	At-Large	Laura DeBaun	NEKLS