

MINUTES OF THE EXECUTIVE BOARD MEETING
NORTHEAST KANSAS LIBRARY SYSTEM
LAWRENCE, KS
June 17, 2010

The regular monthly meeting of the Northeast Kansas Library System was held in the System office of the Northeast Kansas Library System in Lawrence, KS on June 17, 2010. President Emily Baker called the meeting to order at 10:00 a.m.

President Baker called for introductions.

The President called for additions or deletions to the agenda. Mr. Minges asked that the items of business be reordered with item d) first, followed by a), b), c), and e).

The May 20, 2010 minutes was corrected in the Director's report. The word "form" was replace with "force" under item 1.

MOTION: Ken Woods moved that the consent agenda be accepted as amended. This includes the May 20, 2010 Executive Board meeting minutes, the May 2010 financial reports, the June 2010 warrants in the amount of \$221,003.12 Marilyn Anderson seconded and the MOTION WAS APPROVED UNANIMOUSLY.

Jim Minges presented his Director's report and had three main areas of discussion.

- 1) Mr. Minges is a member of the Connectivity Advisory Committee that is required by the Gates Foundation. The concern is not just connection to the Internet, but to develop strategies for increasing Internet bandwidth in public libraries to meet a set of minimum standards for adequacy. DISC and the Kansas Department of Employment Security (unemployment) is participating on this committee.
- 2) Mr. Minges informed the board of a break-in that occurred at the NEKLS office building sometime during the weekend of June 4-6, 2010. All door locks have been changed and a video monitoring system will be installed.
- 3) Marc Galbraith announced that public libraries should expect a 10.3% reduction in State Aid. The reduction for NEKLS will be around 12%.

The other monthly reports were accepted as printed.

The first item of business was a discussion of statewide service issues. In 2011, there will be increased cost for statewide services and the State Library may be requesting financial assistance in four areas:

- 1) Contributing to cost of database licensing fees due to the loss of support of Regents institutions.
- 2) WIMBA or another suitable continuing education/meeting platform. Cost for WIMBA would be about \$38,000 annually.
- 3) Talking Books will be consolidating to one center and each System will have outreach from a consultant.
- 4) Replacing Autographics ILL with an open source product.

Discussion of the 2011 Budget was the second item on the agenda. Board members reviewed expenditure reduction scenarios based on a loss of System tax income due to a possibility of lower assessments, as well as a possible increase in the mill levy for the general fund of 0.03 mills.. All items of possible reduction were reviewed and discussed.

MOTION: Kimberly Beets moved that if county assessments were indeed lower, that Mr. Minges was authorized to increased the mill levy by 0.03 mills and reduce expenditures up to 2.3% as required without further Executive Board approval. If the budget requires further adjustment, Mr. Minges is to work with the Budget Committee to finalize income and expenditure for publication. Wade Edwards seconded and the MOTION WAS APPROVED UNANIMOUSLY.

The third item of business was the Nexpress regional catalog. Issues are developing with PTFS. PTFS would like to diverge to a proprietary version of the Koha software that NEKLS does not want to utilize. If PTFS requires this path, NEKLS may need to move to another support company for the Koha software. This will increase costs both of support and migration. The current contract with PTFS is in force through 2013. Leavenworth will be migrating to the Nexpress catalog this fall and will be the 37th member of the consortium.

A strategic plan review is the fourth business item. Mr. Minges reviewed the current Strategic plan with the Executive Board and, after discussion, Board consensus was to review progress again at the end of 2010 and in the Spring of 2011.

As the fifth item of business, Mr. Minges opened a discussion on a shared leave policy. NEKLS currently has short-term disability insurance in-place that will merge in to KPERs long-term disability which would cover an employee for 30 months. After reviewing this information, Board consensus was to leave the benefits program without a shared leave policy.

The meeting was adjourned at 11:55 a.m. The next Executive Board meeting and the 2011 Budget Hearing will be August 19, 2010 at 10:00 a.m. at the NEKLS System office in Lawrence.

Marilyn Daniels, Secretary

ATTENDANCE

Kimberly Beets	Wyandotte County	Marilyn Anderson	Osage County
Janet Perry	Leavenworth County	Laurie Wilson	Nemaha County
Leslee Bowers	Jackson County	Barbara Blachley	Miami County
Wade Edwards	Brown County	Kenneth Woods	Franklin County
Marilyn Daniels	Governor's Appointee	M. E. Grosdidier	At-Large Schools
John Duty	Jefferson County	Thad Hartman	Shawnee County
Emily Baker	Johnson County	Arla Jones	Douglas County
Roger Gormley	Doniphan County		
Steven Gromatzky	Atchison County	Jim Minges	NEKLS
Pamela Tull	At Large - Academic	Laura DeBaun	NEKLS