

MINUTES OF THE EXECUTIVE BOARD MEETING
NORTHEAST KANSAS LIBRARY SYSTEM
LAWRENCE, KS
November 18, 2010

The regular monthly meeting of the Northeast Kansas Library System Executive Board was held in the System Office in Lawrence, KS on November 18, 2010. President Emily Baker called the meeting to order at 10:05 a.m.

The President called for additions or deletions to the agenda. Courier subsidies were added, and inserted as item b) in the business agenda.

MOTION: Ken Woods moved that the consent agenda be accepted as presented. This includes the October 21, 2010 Executive Board meeting minutes, October 2010 financial reports, and the November 2010 warrants in the amount of \$236,674.80. Kelley Weber seconded and the MOTION WAS APPROVED UNANIMOUSLY.

Jim Minges presented his Director's report and discussed three items:

- 1) The Kansas Library Express courier service is currently planning on joining with Colorado courier systems in a combines courier services, Blue Sky Express. Blue Sky Express will be primarily used by academic and larger public libraries that are participating OCLC borrowers and lenders.
- 2) Overdrive will probably not be continuing as the vendor for the State Library "Audiobooks, Music & More" statewide service. The State Library is in negotiation with another possible vendor due to Overdrive's large fee increase.
- 3) "Geek the Library" is a program developed by ALA and OCLC. The Kansas State Library is supporting this program for interested Kansas libraries.

The other monthly reports were accepted as printed.

A report from the Nominating Committee was the first item of business. Marilyn Daniels presented information on Barbara Pressgrove as a candidate for the vacant seat as Douglas County Representative.

MOTION: Marilyn Daniels moved that the Board approve Barbara Pressgrove to assume the Douglas County Representative seat with a term expiring in 2011. Ken Woods seconded and the MOTION WAS APPROVED UNANIMOUSLY

The courier subsidies for the 2011-12 courier year were the second item of business. Mr. Minges reviewed the rates, noting that 5-day-a-week service has been reduced to \$2900.00. The Executive Board discussed the subsidy rates for NEKLS libraries.

MOTION: Ken Woods moved that the Board approve NEKLS courier subsidies for 2011-12 that remain at the current rate for the 2010-11 courier year. Wade Edwards seconded and the MOTION WAS APPROVED UNANIMOUSLY

The 2011 budget was the third item of business. Mr. Minges discussed the changes that were made to the budget.

- 1) The personnel line was reduced to allow for a 3% raise and ½% in reserve.
- 2) Grants in libraries were reduced to reflect the reduction in district library subsidies.
- 3) In other services, there was a large increase to ease the vendor transition for NExpress as well as an increase in general contingency.

MOTION: Wade Edwards moved the Board approve the final 2011 budget. Laurie Wilson seconded and the MOTION WAS APPROVED UNANIMOUSLY

A review of the reports from Fall Assembly discussion group reports was the fourth item of business. Ideas of interest included:

- 1) Increased utilization of the trustee list maintained by NEKLS.
- 2) Increasing the number of skill related workshops.
- 3) Maintaining NEST for 2011.
- 4) Improving communication, possibly developing a newsletter digest for trustees
- 5) Developing a substitute librarian database for utilization with the regular substitute librarians program.

The fifth item of business was a discussion on the NExpress regional catalog. Mr. Minges reviewed a letter he sent to John Yokley, CEO of PTFS that requests negotiation of early termination of the current contract between Liblime/PTFS and NEKLS that extends through 2012. Mr. Minges informed the Executive Board that the NExpress NEKLS team is developing an RFP to solicit a new vendor to support NExpress. The RFP should be out by Thanksgiving and two vendors are likely to reply – ByWater and Equinox.

At 11 a.m. President Emily Baker left the meeting, and Vice President Kelley Weber took over as meeting chair.

A discussion of Osawatomie Public Library was the sixth item of business. Prior personnel problems have led to increased city oversight and control of the Osawatomie Public Library. Mr. Minges has talked with the Director, Elizabeth Trigg, and she asked that Mr. Minges send a letter to the library outlining the issues. The current non-compliance with standards is a situation that Mr. Minges feels can be resolved with discussion.

The final item of business was a discussion of the statues and regulations related to withdrawal from a regional system taxing district. Systems were created in the 1960's and began taxing areas outside of the public library service areas. A legally established public library can request removal from the tax base of the System after 2 years of local taxation for the public library. These requests were allowed is there was no "manifest harm" to the System. Over time, these rules in statute and regulation were not enforced by the Kansas State Library Board, and libraries were allowed to withdraw from Systems without the System providing a statement that the withdrawal would cause no "manifest harm" to the System. Under new leadership, the Kansas State Library Board is requiring Systems to make formal statements regarding any harm to the System as a result of the change in the taxing base. The Executive Board asked Mr. Minges to provide information on the tax base and possible scenarios of impact.

The Board calendar for 2011 will be ready for Executive Board books at the January 2011 meeting. There will be no December 2010 meeting for the Executive Board.

The meeting was adjourned at 12:00 p.m. The next Executive Board meeting will be on January 20, 2011 at 10:00 a.m. at the NEKLS office in Lawrence, KS.

Marilyn Daniels, Secretary

ATTENDANCE

Barbara Blachly	Miami County	Thad Hartman	Shawnee County
Kenneth Woods	Franklin County	Laurie Wilson	Nemaha County
Leslee Bowers	Jackson County	M. E. Grosdidier	At-Large Schools
Wade Edwards	Brown County	Steven Gromatzky	Atchison County
Marilyn Daniels	Governor's Appointee	Pamela Tull	At Large - Academic
John Duty	Jefferson County	Alice Smith	Osage County
Emily Baker	Johnson County	Janet Perry	Leavenworth County
Kelley Weber	At-Large	Jim Minges	NEKLS
		Laura DeBaun	NEKLS