

DIRECTORS INSTITUTE – SPRING 2018

FRIDAY, APRIL 6, 2018

BAKER UNIVERSITY WETLANDS DISCOVERY CENTER

1365 N. 1250 ROAD, LAWRENCE, KS 66046

NEAR MENARD'S ON 31ST STREET

8:30AM: CHECK IN, REFRESHMENTS

9AM: WELCOME AND INTRODUCTIONS

9:20-10:30AM: STATE LIBRARY OFFERINGS

- Talking Books, Michael Lang, Director
- eResource Highlights, Robin Hastings & Jessi Harris

10:45-12:15PM: BEST PRACTICES FOR HUMAN RESOURCES

- Laura DeBaun with attorney Danielle N. Davey
 - Building the Team (Hiring Staff, Recruiting Volunteers)
 - Supervising and Evaluating Staff and Volunteers
 - Personnel Policies

12:15-1PM: LUNCH

1-3PM: POLISH THOSE POLICIES

- Essential Policies and Their Essential Elements, Mike McDonald
- Workgroups with colleagues and NEKLS staff

3:15-?: OPTIONAL HIKING AND/OR INFORMAL NETWORKING

BRING A COPY OF ALL YOUR LIBRARY'S POLICIES AND A DEVICE.
