



School Library Fall 2023 Grants – Grant Description and Agreements

May 2023

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Find the Application Form and full program information at:
<https://bit.ly/NEKLSgrant2023>

Program Description:

NEKLS is offering grants to our school library members during Fall 2023. **Applications are now open and will be accepted through 11:59pm on September 18, 2023.** (Library staff should apply for the school they will serve during the Fall 2023 semester.)

The Northeast Kansas Library System staff and Executive Board enthusiastically announce a grant program exclusively for NEKLS school library members. We will offer up to \$40,000 in needs-based, competitive grants to school libraries that serve any combination of students aged K-12. All applicants must be [members](#) of Northeast Kansas Library System.

Program Purpose:

This year's grant program is designed to help school libraries renew and/or expand their print and/or electronic collections during Fall 2023.

Expected Outcomes:

1. Students will have access to updated, diverse collections that support curricular and/or leisure reading.
2. Librarians will report increased circulation and/or interactions with students and/or colleagues.
3. Administrators will experience an increased appreciation for the importance of school libraries, librarians and/or library collections.

Grant Amounts:

Individual schools may apply for a lump-sum amount in grant funds, based on school enrollment. Several schools per district may be awarded grant funds.

Fall 2023 school enrollment = grant amount

up to 500 students = \$2,000

501 to 1500 students = \$3,500

1501 or more students = \$5,000

Note: The State Library of Kansas currently offers a rich array of electronic resources for all Kansas residents. (For a list of state library resources, see Online Databases <https://kslib.info/221/Online-Databases> and Digital Book eLending <https://kslib.info/128/Digital-Book-eLending>.) Resources purchased using funds from this grant program must not duplicate state library resources.

Next Steps for Applicants whose Applications are Approved:

1. Read through the Grant Description and Agreements (this document), discuss with your Administrator and ensure you can comply with all of the grant requirements.
2. Complete the online Grant Acceptance Form. A submitted form indicates acceptance of grant funds and conditions by the school administrator.

However, the school's LMS or library staff person may complete this form on behalf of the administrator. **Complete the online Grant Acceptance form by October 12, 2023.**

3. **Spend grant funds by January 15, 2024.** Contact NEKLS for support if you are having difficulty spending grant funds.
4. **Complete your Financial and Narrative Reports by June 10, 2024. Late Financial and/or Narrative Reports may require a partial reimbursement of grant funds to NEKLS and may disqualify the school from receiving future grants from NEKLS.**

Assistance Available:

Grant program assistance is available throughout the life of this grant program. Grantees may contact Anna Foote, Youth and School Services Consultant for NEKLS: afoote@nekl.org.

Grantees, be sure to retain a copy of this document, as it constitutes part of your grant agreement.

You will also want to keep handy a copy of the Grant Timeline.

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